

Whittingham Parish Council
Agenda for 9th September 2019
At Whittingham Sports & Social Club at 7.15pm

1 APOLOGIES

- 2 APPROVAL OF MINUTES** of the meeting held on 8th July 2019.
The Chairman is required to sign the Minutes of the Meeting as a true record.

3 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda.

If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

4 PUBLIC PARTICIPATION

The meeting may be adjourned at this point to listen to any representations from the public, police, or community groups wishing to bring matters to the attention of the Council. If individuals wish to speak on an Agenda item this is the time when it should be done.

This will be a time limited session up to 20 minutes which can be extended at the discretion of the Chair. **NOTE:** Matters requiring a Council decision or support must be included as a specific agenda item. This must be done at least 4 working days in advance of the meeting via the Clerk to the Council.

5 APPLICATIONS FOR CO- OPTION

The 3 vacancies on Lower Ward have been advertised on the Parish Council Website, the Parish Newsletter and the Resident Action Group Facebook page. **Members are requested to consider any applications received / other means to promote the vacancies.**

6 PLANNING CONCERNS

a) Motion of no confidence re development.

Members are requested to NOTE that the Goosnargh village applications are still on hold due to the call in by the Secretary of State.

In accordance with **MIN 19/43** a reply was sent to the Director of Planning stating that the Motion of no confidence would not be withdrawn until the City Council improves communication with the Parish Council - including a conversation on how and when new infrastructure will be provided to accommodate the development proposals if approved.

As infrastructure is also a concern in Higher Whittingham, the Chairman and Clerk arranged to meet representatives of Longridge Town Council, to ask if they would be interested in forming a Partnership with elected Members of Ribble Valley and Preston City Council to discuss the amount of new housing proposed on both sides of the boundary. Once this is established, the Partnership can consider and identify gaps and problems with the supporting infrastructure with the intention of persuading officers at Ribble Valley and Preston to create a joint Masterplan for the area. **Members are asked to consider the outcome of the discussion and the role of Whittingham Parish in taking the discussions forward.**

b) Holme Fell – Community Charter

Members will recall attending a meeting with Onward Housing on the 4th July to discuss the Holme Fell development. At the meeting it was agreed that Onward / Seddon's would release site contact details, hold a meeting for residents, set up a Facebook page / website to disseminate information and set up a Stakeholder Group to ensure work progressed in accordance with the Charter. Apart from the release of some contact details, there has been no further progress. **Members are requested to consider the need for a further meeting and if this should be initiated by Whittingham Parish.**

c) Whittingham Hospital

A reminder has been sent to the City Council regarding the need for a meeting to discuss the Whittingham Hospital site.

7 PLANNING APPLICATIONS CONSIDERED UNDER DELEGATED AUTHORITY
 As Members resolved not to hold a meeting in August, **Members are requested to NOTE the attached appendix of delegated planning comments submitted by the Clerk in accordance with Standing Order 38b.**

8 PLANNING APPLICATIONS BEFORE COUNCIL
The Parish Council is requested to consider the following applications and make representations to the City Council. Details of the applications will be available at the meeting and can be viewed on www.preston.gov.uk
 No new applications have been received.

9 LOCAL PLAN - DRAFT INTEGRATED ASSESSMENT SCOPING REPORT
 PCC are seeking comments on the Local Plan Draft Integrated Assessment Scoping Report. The scoping report sets out the proposed scope and methodology to be used when assessing the Local Plan proposals against social, environmental and economic objectives, to ensure they are the most appropriate and that they contribute to achieving sustainable development. In addition to the sustainability appraisal, the Scoping Report includes Equalities and Health Impact Assessment requirements. The Report can be accessed at <https://centrallocalplan.lancashire.gov.uk/consultations/integrated-assessment-ia/>
Members are requested to consider a response to the consultation.

10 EXTERNAL AUDIT REPORT 2018 / 19
 Members are requested to NOTE that the external audit has been completed with no issues raised. In accordance with the Accounts and Audit Regulations 2015 (SI 2015/234), the Notice of Conclusion of Audit and the Certified Agar have been added to the Notice Boards and Website. **Members are requested to approve the ‘Notice of conclusion of audit’ and approve payment of the invoice.**

11 FINANCIAL STATEMENT
 The Chairman is requested to reconcile the statement of accounts with the bank statements for the end of Aug

12 ACCOUNTS FOR PAYMENT
Members are requested to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT
Aug salary	Mrs J Buttle	536.24
Tax / National Ins	HMRC	134.00
Grounds maintenance	Envirocare Statement	708.00
Grounds Maintenance	PCC	990.00
Annual play inspection	Wicksteed Leisure	72.00
Electric standing charge	E-On	24.22
Sept salary	Mrs J Buttle	536.24
Tax / National Ins	HMRC	134.00
Annual Audit fee	PKF Littlejohn	£360.00
Summer News & Report printing	Preston City Council	£153.00

13 CPRE MEMBERSHIP
Members are requested to consider renewing Membership to the Campaign to Protect Rural England at a cost £36.00.

14 CUMERAGH PLAY AREA INSPECTION
 Members are requested to note the annual inspection report on the Play Area at Cumeragh Village. Prior to the inspection the Clerk weeded the bark area under the slide and ‘buried’ the matting which had become exposed due to the displacement of bark. Whilst the annual inspection report indicates the bark needs levelling, the weekly reports indicate that the bark levels need topping up. The annual report also indicates that the fungus should be treated on the balancing logs. The Clerk is obtaining quotes for the work. **Members are requested to consider the quotes and approve the expenditure.**

Members are also requested to note that the ‘caution – children playing sign’ has become faded. LCC have advised that this is not the responsibility of LCC and **Members are requested to consider quotes for replacing the sign.**

15 GOOSNARGH VILLAGE GREEN

Under MIN 141, the Clerk was asked to investigate the possibility of bollards or a post and chain fence to deter vehicles from accessing Goosnargh Village Green. More photographs have been received illustrating that vehicles are still accessing the Village Green and PCC have been asked for an update on this matter, the repairs to the footpath and a replacement notice sign saying no horses / dogs.

In addition, the Festival Committee have requested to erect a bench on the Village Green (facing away from the play area) in memory of Mrs Butters who was the Festival Secretary. It is understood that the bench will be provided by the Committee and **Members are requested to consider supporting the proposal.**

16 UPDATE ON CIL ITEMS

Members are requested to NOTE the following updates on CIL items and make any recommendations for additional action or information.

Speed Indicator Devices – The Clerk issued a letter to residents in close proximity to the proposed speed indicator devices and several replies have been received most of which support the device. Final costings are now being discussed with the supplier and LCC.

Circular walks – A positive reply has been received regarding the maintenance of the walks but the interested party wishes to know the rate of pay and details of the work required.

Members are requested to consider a meeting to draw up a draft contract / work specification.

17 BEACON DRIVE MEMORIAL SERVICE

Members are requested to consider the arrangements for a Remembrance Service in the Church before processing to the Memorial at Beacon Drive. **Members are requested to confirm the purchase of 2 new wreaths – one for the Church and one for the Memorial.**

18 ORDERING OF 19/20 CHRISTMAS TREE

The budget includes provision for the purchase of a Christmas tree at Beacon Drive. Last year this was supplied, dressed and removed by Barton Grange. **Members are requested to confirm the arrangements for this year.**

19 OCTOBER EDITION OF THE PARISH NEWSLETTER

Members are requested to consider articles for inclusion in the Parish Newsletter.

Items noted to date include

- Parish Councillor vacancies
- Details of the Memorial service
- Request for more voluntary litter pickers

20 NOTE NEW CORRESPONDENCE

Members may be requested to NOTE any new correspondence received since the issue of the Agenda.

The police advised that during July, there were 4 crime incidents in the Parish and 16 incidents at Guild Lodge.

21 DATE OF NEXT MEETING

The next meeting of the Parish Council is scheduled to take place on **Monday 14th October 2019** at 7.15pm.